

Minutes  
MEETING OF THE  
BOARD OF DIRECTORS  
Florida DKG Educational Foundation, Inc.



Orlando Marriott Lake Mary  
Lake Mary, Florida

September 21, 2018

## Florida DKG Educational Foundation

Orlando Marriott Lake Mary  
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Date: September 21, 2018

<p>Chair, Dr. Elsie Gross, called to order the meeting of the Board of Directors of the Florida DKG Educational Foundation, Inc. on Friday, September 21, 2018, 3:06 p.m., at Orlando Marriott Lake Mary, Florida.</p> <p>Members present were:</p> <p>Dr. Elsie Gross, chair (2015-2018) Dr. Beverly Helms, vice chair (2015-2022) Nancy Bentz, secretary (2015-2022) Connie Kostyra, treasurer (2015-2020) Merle Jones (2016-2020) Dr. Evelyn Kelly (2015-2018) Carrie Frye (2015-2020) Ann Tikka (2015-2020) Gerry Hacker, immediate past president, (2015-2019) Carol Ann Casey, president (2017-2019)</p> <p>A quorum was present.</p>	<p>Call to Order</p>
<p>The Foundation's Annual Report was reviewed.</p>	<p>Annual Report</p>
<p>With certain changes to the sequence of committee reports, the meeting's agenda was approved by consensus. (See Attachment 1)</p>	<p>Approval of the Agenda</p>
<p>The minutes dated September 22, 2017, were approved and signed by Dr. Beverly Helms and Ann Tikka. Dr. Elsie Gross appointed Merle Jones and Carrie Frye to review the September 21, 2018</p>	<p>Report of the Secretary</p>

<p>minutes.</p> <p>Corporate Income Tax Filing for 2017-18 will occur before the November deadline.</p> <p>Postings of the board meeting minutes will be on the website at <i>fdkgef.org</i> once completed and approved. These minutes replace previous minutes.</p>	
<p>Connie Kostyra distributed copies of the Trace of Cash dated July 01, 2017 through June 30, 2018. The bank balance as of June 30, 2018 is \$129,415.96. Questions and discussion followed. Receipts and paperwork pertaining to this treasurer's report are available upon request. <b>(See Attachment 2)</b></p>	<p>Report of the Treasurer</p>
<h2>Committee Reports Related to Motions</h2>	
<p>Frye reviewed the articles published in the <i>Florida Rays</i>.</p> <p>Frye reviewed the new brochure, and the board acknowledged the work of Debra Graff. Commendations were also given to Frye's work on the inclusion of previous awardees in the pamphlet.</p> <p>Frye presented our most current Educator Express newsletter. Gross recommended new directors are included in the next publication. Board agreed to continue to publish the <i>Educator Express</i> quarterly. Jones noted that she is updating the chapter contacts tasked to ensure the <i>Educator Express</i> is being shared with members.</p> <p>The breakout session agenda, <i>Need Money</i>, was reviewed denoting each board member's presentation responsibilities during this session.</p> <p>Frye reviewed social media statistics. Statistics can be reviewed by contacting Nancy Bentz.</p>	<p>Public Relations Committee Carrie Frye, Chair</p>

<p><b>Motion:</b> I move the proposed amendments to the Florida DKG Educational Foundation Bylaws 5.02, 5.03, and 6.02 that were disseminated electronically to all board of directors on August 8, 2018, and highlighted on the attached By-Laws be adopted effective September 21, 2018.</p> <p><b>Rationale:</b>  The proposed change in Section 5.02 would increase the maximum number of directors from 10 to 12. This allows more individuals to be involved in the work of the Foundation and better divides the work of the Foundation among directors.</p> <p>The proposed change in Section 5.03 allows more discretion to the board in permitting a director who is willing, and asked to continue as a director for at least one successive term, to do so.</p> <p>The proposed change in Section 6.02 is similar in that it removes the restriction that an officer could not serve more than two successive terms in the same office. It does not appear to be wise to limit an individual to years in a particular office if that individual is performing well, interested in, willing to serve, and, if asked, to continue beyond the 4 years. The option to change any officer will be there but the automatic requirement to change would be removed.</p> <p>The board unanimously adopted this motion.</p>	<p>Bylaws Committee Nancy Bentz</p> <p>MOTION</p>
<p>Helms presented the Proposed Operational Budget for the period of July 1, 2018 through June 30, 2019. Beginning operational funds total \$8,159.66. Total anticipated revenue is \$13,854.66. Expenditures total \$8,250.66, leaving an overall balance on hand of \$5,604. Due to the cost for technology paid September 21, 2018, changes to Technology was increased to \$555.00, and Miscellaneous was decreased from \$475.66 to \$275.66</p> <p>Directors reiterated the benefit of AAUW membership for savings on copying costs.</p> <p>This Proposed Operational Budget was unanimously approved with the changes to Technology and Miscellaneous.</p>	<p>Finance Committee Dr. Beverly Helms</p>

<p>Jones presented the raffle money swag as created and donated by Terry Stanilonis. A thank you letter will be sent by Helms.</p> <p>Donor letters are sent to all contributors. Helms is responsible for sending thank you notes, which also provide donor evidence for tax deduction purposes.</p> <p><b>Motion:</b> That the treasurer be given permission to explore investment options that would produce higher than current dividends. Contingent upon the results of her research, the Finance Committee moves that she be given the authority to invest up to \$30,000.00 in a higher earning product or market.</p> <p>The motion was unanimously approved.</p> <p>At the Spring 2019 Convention, committee will acknowledge donors as categories or tiers such as Diamond and Silver. Levels of contributions will be used as a motivation technique.</p>	<p>MOTION</p>
<p>Dr. Evelyn Kelly reviewed the application.</p> <p>Deadline dates have been bolded and the year has been added.</p> <p>Questions and discussion followed.</p>	<p>Grants and Awards Committee, Dr. Evelyn Kelly, Chair</p>
<p>Jones will be presenting at the Executive Board Meeting, a Motion to elect Dr. Kay Clawson and Dr. Connie Besco as Directors of the Florida DKG Educational Foundation for the 2018-22 four-year term. The Board believes these are both excellent candidates given their devotion <b>to</b> and experiences <b>in</b> the Society.</p>	<p>Nominations Committee, Merle Jones, Chair</p>
<p>The following directors were unanimously approved as the Foundation officers for 2018-2020:</p> <p>Dr. Elsie Gross, Chair Dr. Beverly Helms, Vice Chair Nancy Bentz, Secretary Connie Kostyra, Treasurer</p>	<p>Ad Hoc Elections Committee Dr. Beverly Helms</p>
<p style="text-align: center;"><b>Unfinished Business</b></p>	

<p>Jones reported on the chapter contact list. The list was sent electronically to all board members. A number of chapters have not responded and a form requesting the name of the individual to serve as the Foundation’s contact was sent electronically September 15, 2018.</p>	<p>Chapter Contacts</p>
<p>District reports were given by those listed below.</p> <p>Jones, District I, 3/3/18, Tallahassee  Kelly, District II, 3/10/18, Ocala  Gross, District III, 4/14/18, New Port Richey  Kostyra, Frye, District IV, 3/24/18, Okeechobee  Bentz, Casey, District V, 2/24/18, Boca Raton  Tikka District VI 4/28 Port Charlotte</p>	<p>District Meetings</p>
<p>Jones presented the Mission Statement as:</p> <p><i>The Florida DKG Educational Foundation provides opportunities for educators in Florida to pursue professional and personal growth and supports educational excellence worldwide.</i></p> <p>The Board ratified the mission statement. The vote occurred on November 20, 2017, and was approved by all members of the Board.</p>	<p>Mission Statement</p>
<p>Gross presented a draft copy of the Policies and Procedures Manual. The Board will not be producing a paper version of the manual, but an electronic copy will be provided. A final copy may be available by Spring Convention 2019.</p>	<p>Policies and Procedures</p>
<h2>New Business</h2>	
<p>This evening from 9:00-9:45 p.m., a Foundation Membership Meeting will be held in the Orchid II and III rooms.</p> <p>The Foundation workshop, “<i>Need Money</i>”, will take place on September 22, 2018 from 10:15 to 11:05 in Orchid II.</p> <p>The spring Board meeting is scheduled for April 26, 2019 at the Orlando Marriott Lake Mary.</p>	<p>Foundation Membership Meeting</p> <p>Foundation Workshop</p> <p>Board Meeting</p>

Accolades and gratitude were expressed by Board members to Kelly for her service to the Foundation.	Closing Remarks
Meeting was adjourned at 5:05 p.m.	Adjournment

Florida DKG Educational Foundation, Inc.



Dr. Elsie Gross  
2015-2018, Chair, Board of Directors



Nancy S. Bentz, Secretary

APPROVED:

COMMITTEE TO APPROVE MINUTES OF THE  
EDUCATIONAL DKG EDUCATIONAL FOUNDATION, INC. Board of Directors




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Carrie Frye




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Merle Jones