

***Minutes***  
MEETING OF THE  
BOARD OF DIRECTORS  
Florida DKG Educational Foundation, Inc.



Orlando Marriott Lake Mary  
Lake Mary, Florida

September 20, 2019

## Florida DKG Educational Foundation

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<p>Chair, Dr. Elsie Gross, called to order the meeting of the Board of Directors of the Florida DKG Educational Foundation, Inc. on Friday, September 20, 2019. The meeting was called to order at 3:05.</p> <p>Members present were:</p> <p>Dr. Elsie Gross, chair Dr. Beverly Helms, vice chair Nancy Bentz, secretary Connie Kostyra, treasurer Dr. Constance Besco Carol Ann Casey Dr. Kay Clawson Carrie Frye Merle Jones Ann Tikka Nancy Rosenbaum, Guest</p>	<p>Call to Order</p>
<p>The April 26, 2019 minutes were approved.</p> <p>Gross appointed Besco, chair, and Casey to review today's minutes.</p> <p>The agenda was approved by consensus. <b>(Attachment 1)</b></p>	<p>Approval of the Minutes, Appointment of Committee to Review Minutes, and Approval of the Agenda</p>
<p>The Annual Report for 2019-2020 was filed on February 16, 2019.</p> <p>Corporate Tax filing will occur around November 2019 and encompass July 1, 2018 to June 30, 2019.</p>	<p>Report of the Secretary</p>

<p>Total revenue for fiscal year is \$141,331.79, total expenditure \$5,207.57. Balance as of June 30, 2019 is \$137,025.88. Net accruals equal \$901.66. For additional details, see <b>Attachment 2</b>. Additional financials may be viewed by contacting Kostyra.</p> <p>Diane Spence, our reviewer, has done annual Financial Review.</p>	<p>Report of the Treasurer</p>
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## Committee Reports Related to Motions

<p>On September 7, 2019 edits to the bylaws were sent via electronic correspondence and approved by all directors by September 11, 2019. The board ratified bylaws.</p>	<p>Bylaws Committee Nancy Bentz</p>
<p>The Executive Committee consists of Helms, Bentz, Kostyra, Casey, Henning. The committee's electronic selection of a Nominations Committee was completed on September 2, 2019.</p>	<p>Executive Committee Dr. Elsie Gross</p>
<p>Jones provided the proposed budget comparison for July 1 to June 30 fiscal years for 2018-2019 and 2019-2020. (<b>See Attachment 3</b>)</p> <p>Motion to approve the proposed operational budget for 2019-20 was passed unanimously.</p> <p>Letters to donors will be done by Helms in November.</p> <p>In September of 2018, \$30,000.00 investment was approved to be moved into a different account. Due to a requirement by the Florida Secretary of State and elimination of an investment account, this approved transfer has not been acted upon.</p> <p>Jones presented a poster of contributors' names arranged in categories according to their total contributions. The poster will be displayed beside the Foundation table in the foyer.</p>	<p>Finance Committee Merle Jones, Chair</p>
<p><b>Educational Grant</b> The minutes shall reflect that the initiation of an educational grant recommendation from the Grants and Awards Committee was approved online by the directors on August 17, 2019 (<b>Attachment 4</b>) The application was reviewed by Helms and Clawson noted that applicants do not need to be an active educator and that retired persons may apply.</p>	<p>Grants and Awards Committee, Dr. Beverly Helms</p>

<p>This committee must consist of elected directors that are eligible to serve in future years. Those whose terms end at 2020, are not eligible to serve on this committee. The members of this committee will give their nominations to the Foundation board and then to the Florida Executive Board for approval.</p>	<p>Nominations Committee, Dr. Beverly Helms</p>
<p>Tikka has been submitting an article once a quarter. The next report will highlight the updated applications.</p> <p>Frye presented the Educator Express and the 2019-2020 tri-fold (See Attachments 5-6). The pamphlet was circulated. The directors' names and applications have been updated on the website. Application was posted August 30, 2019, sites are updated with awardee information and contact data pertaining to the websites by Debra Graff are current. Graff is asking for an updated picture for the website. The domain name will expire in December of 2019. Graff provided information about the cost. The cost is \$33.90 for two years, 74.80 for five years. Frye moved we purchase the domain name for five years at \$74.80 and it was unanimously approved</p> <p>The website Weebly service is \$199.00 for two years. Currently this service terminates on June 2020. Frye will investigate a 5-year term and its cost.</p> <p>Graff has added 'Learn More' to the Facebook site. We are using the Educator Express to promote applications and added AmazonSmile for donation information. Followers and site hits were presented. (See Attachment 7) The Foundation has been put on the Florida Facebook site as well.</p> <p>Frye also presented a number of examples of posts from the Facebook site.</p> <p>Jones noted a concern for acquiring chapter contacts so that information may be shared with members. Not all chapters have provided a contact name.</p> <p>As indicated by Frye, Graff recommends setting up an Instagram account. Directors recommend that Graff investigate setting this up. Further, Graff recommends that passwords be changed regularly.</p>	<p>Public Relations Committee Carrie Frye, Chair</p>

<p>Besco recommended a secondary person obtain the various public relations items and knowledge, including usernames and passwords, used to manage this technology and skills.</p>	
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## Unfinished Business

<p>A certain amount of history will be put into a single place for reference. Changes will be made once a year and may be made electronically. Updates will be sent electronically. On September 5, 2019, an electronic vote was requested for a History and Governance document and a Procedures document in lieu of a Policy and Procedures manual. Procedures pertain to committee chairs having the reference to understand their responsibilities. Committee responsibilities will be based on the writings within the Bylaws.</p> <p>The minutes hereby reflect the approval of September 11, 2019 by electronic vote.</p>	<p>History and Governance Dr. Elsie Gross</p>
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## New Business

<p>Elections Committee, ad hoc, members Carol Ann Casey, Chair, Dr. Nancy Henning, Dr. Elsie Gross, to make recommendations to the board by August 2020 for officers. These persons will be up for election at the September 2020 Executive Board Meeting.</p> <p>Gross presented the 2-minute report for the district meetings. Gross reviewed the persons responsible for this report at district meetings:</p> <p>District Meetings 2020</p> <table border="0"> <tr> <td>District I</td> <td>1/25</td> <td>Marianna</td> <td>Beverly, Merle, Nancy H.</td> </tr> <tr> <td>District II</td> <td>2/1</td> <td>Orange Park</td> <td>Carrie, Elsie</td> </tr> <tr> <td>District III</td> <td>3/7</td> <td>Lakeland</td> <td>Elsie</td> </tr> <tr> <td>District IV</td> <td>2/29</td> <td>Clermont</td> <td>Connie, Carrie</td> </tr> <tr> <td>District V</td> <td>3/14</td> <td>Davie</td> <td>Carol Ann, Nancy B.</td> </tr> <tr> <td>District VI</td> <td>3/21</td> <td>Sarasota</td> <td>Constance, Ann, Kay</td> </tr> </table>	District I	1/25	Marianna	Beverly, Merle, Nancy H.	District II	2/1	Orange Park	Carrie, Elsie	District III	3/7	Lakeland	Elsie	District IV	2/29	Clermont	Connie, Carrie	District V	3/14	Davie	Carol Ann, Nancy B.	District VI	3/21	Sarasota	Constance, Ann, Kay	
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<p>Members will give a 2-minute report, a pamphlet, and a workshop to answer questions about the Foundation. Gross recommends members consider using the project grant PowerPoint that is being used at the breakout session on Saturday, September 21, 2019. Members will also provide a means for contributions to the Foundation. Contribution forms should be made available as well as the pamphlet. Members will contact their district directors to schedule a time for their workshop.</p> <p>The annual Membership Meeting is scheduled for this evening, September 20, 2019 in Salon D/E.</p> <p>The Foundation's workshop entitled, "More Money Available – A New Grant Opportunity" is scheduled for tomorrow, Saturday, September 21, 2019 from 10:15-11:05 in Salon G.</p>	
<p>Thoughts and Comments</p> <p>Jones will provide an updated donors list to use at District meetings.</p> <p>Nancy Rosenberg, a 2018-19 award recipient, expressed her appreciation for the Foundation's work.</p>	Directors
<p>Meeting was adjourned at 4:44.</p>	Adjournment

Florida DKG Educational Foundation, Inc.



Dr. Elsie Gross  
2019-22, Chair, Board of Directors



Nancy S. Bentz, Secretary

APPROVED:

COMMITTEE TO APPROVE MINUTES OF THE  
EDUCATIONAL DKG EDUCATIONAL FOUNDATION, INC. Board of Directors

*Dr. Constance Besco*

Dr. Constance Besco

*Carol Ann Casey*

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Carol Ann Casey