

Minutes  
Meeting of the  
Board of Directors

Florida DKG Educational Foundation



Orlando Marriott Lake Mary  
Lake Mary, Florida  
Date: September 22, 2023

<p>Chair, Carol Ann Casey, called to order the meeting of the Board of Directors of the Florida DKG Educational Foundation, Inc. on Friday, September 22, 2023, at 3:07 p.m. EDT, at the Orlando Marriott Lake Mary, Lake Mary, Florida.</p> <p>Members present were:  Carol Ann Casey, (V) chair (2017-2024)  Dr. Beverly Helms, (I) vice-chair (2015-2026)  Connie Kostyra, (IV) treasurer (2015-2024)  Dr. Connie Besco, (VI) (2018-2026)  Geraldine “Deanie” DeFelix, (I) (2022-2026)  Kathy Raiford, (II) (2022-2026)  Diane Revels, (IV) (2022-2026)  Ann Tikka, (VI) (2015-2024)  Roxanne Berger, (II) Ex-Officio Florida State Organization Past President (2021-2025)  Terry Stanilonis, (II) Ex-Officio Florida State Organization President (2023-2027)  Dr. Elsie Gross, Director Emerita (2022-2024)  Debra Graff, Foundation webmaster, was also in attendance.</p> <p>A quorum was present.  Call to Order by Carol Ann Casey was followed by approval of meeting agenda.</p> <p>After a request for a motion to approve the April 28, 2023, BOD Minutes, Dr. Beverly Helms moved to approve, followed by a second by Kathy Raiford. The minutes were approved. Casey reminded the Board that a copy of the approved minutes from the April meeting shall be sent to Debra Graff to be posted.</p> <p>Appointment of a Committee to Review and Approve the Minutes: Casey appointed chair, Dr. Beverly Helms and Diane Revels to review and approve the minutes of today’s meeting.</p>	<p>Call to Order</p>
<p>The agenda was approved by consensus. <a href="#">Attachment 1 (emailed)</a></p>	

<p>Report of the Secretary, Vicki Simms          Because Vicki was unable to attend the meeting, Connie Kostyra presented a summary of the actions related to the business of the Board since its meeting on April 28, 2023.          The Florida Corporation Annual Report was filed in March 2023</p>	<p>Report of Secretary</p>
<p>Report of the Treasurer, Connie Kostyra</p> <p>Total cash and investments July 01, 2022 - \$151,786.54 Total Expenditure is \$1,501.91 Balance as of December 31, 2022, is \$151,844.11. For additional details, see <a href="#">Attachment 2. (emailed)</a></p> <p>Kostyra reminded the Board that Amazon has discontinued its Amazon Smile program for non-profits. She then gave a detailed report about the confusion concerning the length of some prior bond investments. Her diligent efforts to clarify the issues resulted in investments made through Hartford with clear language of what to expect from the new bonds. Kostyra also informed the Board that required IRS information has been submitted. The Board expressed appreciation for Kostyra’s perseverance in handling these financial matters and in training the future treasurer.</p> <p>Lists of contributions to the Foundation and additional financial information may be viewed by Contacting Connie Kostyra.</p>	<p>Report of the Treasurer</p>
<p style="text-align: center;"><b>Committee Reports</b></p>	
<p>Roxanne Berger requested suggestions for bylaws changes by September of 2024. She commented that the Board still has four of its original members who may see that certain changes in current practices might increase the overall achievement of the Board’s purposes.</p>	<p>Bylaws Comm.</p>

<p>Dr. Beverly Helms presented for the Grants and Awards Committee. The committee was pleased to report that all submissions received for educational grants were accepted and funded. This year there were no Professional Development requests and funds were adequate to fund each grant application. Helms shared that the greater number of students involved in an activity, the greater the impact. She also suggested encouraging those applicants who might not have been approved to try again. A final suggestion was to continue keeping a running list of award recipients to be used in future determinations of those who qualify for awards.</p> <p>Nominations Committee Chair, Connie Kostyra, encouraged the current Board members to plan for rotations of terms for the Board of Directors according to the bylaws. Officers for 2022-2024: Chair, Carol Ann Casey; Vice Chair, Dr. Beverly Helms; Secretary, Vicki Simms; Treasurer, Connie Kostyra. Kostyra further encouraged board members to be alert at district meetings for other DKG members who express an interest in serving on the Board.</p> <p>Debra Graff was commended for her regular posts regarding the work of the Florida DKG Educational Foundation on the website. Graff expressed an ongoing need to reach younger teachers with information about Award and Grant opportunities the Foundation provides.</p>	<p>Educational Grant Professional Development Award</p> <p>Nominations Committee, Connie Kostyra, Chair</p> <p>Public Relations Committee, Ann Tikka Chair</p>
<h2>Unfinished Business</h2> <p>Board Chair Casey presented a question about the possibility of preparing a new brochure for the Foundation to hand out at District meetings beginning in January 2024. The consensus of the Board was to work toward having a new brochure available by the 2024 Fall Executive Board Meeting and Workshop.</p> <p>Debra Graff informed the Board that she continues to collect data about the use of Facebook and website postings; she then pointed out that the website has been flagged as “suspicious” in the past because of a security issue with the Word program. During the discussion of such web concerns, the suggestion was made to use</p>	

“Miscellaneous” funds to ensure that Publisher and Microsoft programs are kept updated and that the website is functioning according to official regulations.

Further discussion about offering an online version for both the Award and the Grant applications revealed the need for field testing the online options thoroughly prior to their activation.

The Board approved the practice of sending Foundation donors copies of “Educator Express,” as suggested in the April 2023 meeting.

## New Business

Chair Casey distributed copies of the agenda for the FLDKGEF Annual Membership Meeting to be held later and pointed out that an updated roster of Board members has been included in the membership folders.

Casey appointed an ad hoc committee to update the Procedures Manual and report at the September 2024 meeting:

Carol Ann Casey, Connie Kostyra, Ann Tikka, Kathy Raiford, Elsie Gross, Beverly Helms (Chair)

The last item on the agenda was the planning for the district meetings. Board members from each District will use a guide created by Carol Ann Casey and Ann Tikka.

Meeting was adjourned at 4:48 pm

*Florida DKG Educational Foundation, Inc.*



*Carol Ann Casey, Chair, Board of Directors*



*Geraldine P. DeFelix (in the absence of Vicki Simms, Secretary)*

Board of  
Directors, Carol  
Ann Casey,  
Chair

*APPROVED:*  
*COMMITTEE TO APPROVE MINUTES OF THE*  
*FLORIDA DKG EDUCATIONAL FOUNDATION, INC.*



*Dr. Beverly Helms, Chair*



*Diane Revels*