

# Minutes

## Meeting of the Board of Directors

Florida DKG Educational Foundation



Orlando Marriott Lake Mary  
Lake Mary, Florida  
Date: September 20, 2024

Chair, Carol Ann Casey, called to order the meeting of the Board of Directors of the Florida DKG Educational Foundation, Inc. on Friday, September 20, 2024, at 3:08 p.m. EDT, at the Orlando Marriott Lake Mary, Lake Mary, Florida.

Greetings and welcome

Casey welcomed our newest director, Racquel House. Ann-Marie Spakowski wasn't present at the time of introductions. Cards were sent around for Elsie, Vicki, Yvonne and Kathy D. for members to sign.

Members present were:

Carol Ann Casey, (V) chair (2017-2024)

Dr. Beverly Helms, (I) vice-chair (2015-2026)

Diane Revels, (IV) Secretary (2022-2026)

Connie Kostyra, (IV) treasurer (2015-2024)

Dr. Connie Besco, (VI) (2018-2026)

Geraldine "Deanie" DeFelix, (I) (2022-2026)

Racquel House, (V) (2024-2028)

Kathy Raiford, (II) (2022-2026)

Ann-Marie Spakowski, (V) (2024-2028)

Ann Tikka, (VI) (2015-2024)

Roxanne Berger, (II) Ex-Officio Florida State Organization Past President (2021-2025)

Terry Stanilonis, (II) Ex-Officio Florida State Organization President (2023-2027)

Debra Graff, (III) Foundation webmaster

A quorum was present.

Thought for the Day, "Then it's Winter" was given by Dr. Constance Besco.

Approval of the September 22, 2023 BOD meeting minutes. The minutes have been reviewed and approved as corrected.

Appointment of a Committee to Review the Minutes

Casey appointed Kathy Raiford, Chair and Terry Stanilonis to review the minutes of today's meeting.

Review and Approval of the Agenda: The agenda was approved by consensus. (emailed)

Call to Order

<p>Report of the Secretary, Diane Revels</p> <p>The Florida Corporation Annual Report was filed in February 2024 and the corporate income tax filing will take place by the November deadline.</p> <p>The minutes for the Board of Directors meeting, dated September 20, 2024, will be available on the website, <a href="http://www.fldkgef.org">www.fldkgef.org</a> once reviewed and approved.</p>	<p>Report of Secretary</p>
<p>Report of the Treasurer, Connie Kostyra</p> <p>Kostyra shared the Annual Review of Foundation Financial Records to include State of Florida and IRS documents, Space Coast Credit Union information, our checkbook, Edward Jones monthly reports on our 30K and monthly bank statements.</p> <p>Total cash and investments as of July 1, 2023, \$152,489.57. Receipts \$25,137.11. Total Expenditures \$11,410.69. Balance as of June 30, 2024, \$166,215.99. For additional details, see <a href="#">Trace of Cash (in folder)</a>.</p> <p>Kostyra reminded the Board that the CPA is working on the financial report for IRS Filing.</p>	<p>Report of the Treasurer</p>
<h2 style="text-align: center;">Committee Reports and Related Motions</h2>	
<p>Bylaws Committee Chair, Roxanne Berger, mentioned that there are no changes yet. Carol Ann Casey will send out by laws before the Spring convention with any recommendations.</p>	<p>Bylaws Committee</p>
<p>Finance Committee Chair, Diane Revels, presented the Proposed Operational Budget July 1, 2024-June 30, 2025. Beginning operational budget \$28, 809.18. Total Anticipated revenue \$40, 809.18. Total anticipated expenditures \$18,620.00. For additional details, see <a href="#">Proposed Operational Budget (in folder)</a>.</p> <p>Connie Kostyra discussed Florida State licensing.</p>	<p>Finance Committee</p>

Fundraising-Convention, April 25-27, 2025

Suggestions: Silent auction-Connie K., Rose Bookmarks-Diane, Chapstick holder that you can attach to your purse-Amazon, Koozies-Kathy, Origami Jewelry-Racquel, Raffle baskets-Ann-Marie Spakowski, Glasses-Roxanne

Letters to Donors

Dr. Helms mentioned that it is an honor for her to do the letters to donors who make a donation "In Honor of" or "In Memory of" to the foundation.

Grants and Awards Committee

Chair Dr. Beverly Helms distributed the Report of Grants and Awards list from 2017 through 2024. During this time the FLDKGEF has awarded 16 Prof Dev Awards and 31 Educational Grants, totaling 47 recipients and \$44, 078.61.

The new applications are on the website. There was discussion about moving to an on-line application. The deadline to submit the fall applications is February 1, 2025.

2023-2024 Awards

Melanie Hendrix and Jan Bennitt will be presenting at tonight's Ed Foundation general membership meeting.

Nominations Committee

Chair, Connie Kostyra, shared the Director's Terms of Office beginning July 1, 2015 updated September 3, 2024. (colored in folder).

Elect director to fill the position of Yvonne McShay

Carol Ann Casey appoints Roxanne Berger to finish out Yvonne's unexpired term until 2026.

Proposed slate of returning and new slate of directors 2024-2028

Educational  
Grants and  
Professional  
Development  
Awards

Nominations  
Committee

A motion was made by Raquel House for Carol Ann Casey to serve an additional four-year term. Seconded by Ann-Marie Spakowski. Motion passes.

#### Election of Officers of the Board of Directors 2024-2026

Kostyra proposed that Carol Ann Casey continue as chair of the board for another two years. The floor was open for nominations. Hearing none, nominations closed. All in favor Yea, all opposed. The Yea's carried.

Carol Ann Casey nominated Dr. Beverly Helms as Vice-Chair.

The committee selects Diane Revels as secretary.

The nominating committee has no recommendations for treasurer at the present time. There were no nominations/volunteers from the floor. Carol Ann Casey and Dr. Beverly Helms talked to Connie about staying on for another year as treasurer until we can find someone else.

#### "Director Emeritus"

Carol Ann Casey designates Connie Kostyra as a director emerita from 2024-2026. All in favor of Connie Kostyra becoming director emerita. Yes.

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#### Public Relations Committee

Chair, Ann Tikka, passed out folders that will be used for Saturday's session. Folders contain: theme, history, 2024 Grants and Awards recipients, Board of Directors, Educator Express, Florida Rays Articles (next article due Dec. 1, 2024), Applications, Brochure and Internet Communications (Website & Facebook). Currently we have 297 Facebook followers.

#### Exhibit Table

Share upcoming engagements

#### Workshop for Convention 2025

Wasn't discussed

Public  
Relations  
Committee

<p>Procedures Manual Ad Hoc Committee This will be forthcoming</p>	<p>Procedures Manual Ad Hoc Committee</p>
<h2>Unfinished Business</h2> <p>None at the present time</p>	
<h2>New Business</h2>	
<p>Casey distributed copies of the agenda for the FLDKGEF Annual Membership Meeting to be held on September 20, 2024 from 7:30-8:30 p.m. People giving reports and presenters will be on the stage tonight. All other foundation members will be seated in the front row.</p>	<p>Board of Directors, Carol Ann Casey, Chair</p>
<p>Casey shared the annual 2-minute report to the Florida Executive Board. <b>(in folder)</b></p>	
<p>Casey distributed the Roster of Directors for 7/1/24-9/21/26. Check to see if corrections or deletions are needed.</p>	
<p>Casey asked the members to review the Board of Directors Present Assignments of Committees (in folder) and to let her know if they had a special committee that they would like to be on.</p>	
<p>Other New Business</p>	
<p>Special Presentations Two founding directors, Connie Kostyra and Ann Tikka are cycling off from the foundation. Carol Ann presented each with a plaque and certificate for their years of dedicated service to the foundation.</p>	
<p>Thoughts/Comments Discussion about contribution form</p>	<p>Directors</p>
<p>The meeting was adjourned at 5:15 pm.</p>	

*Florida DKG Educational Foundation, Inc.*

*Carol Ann Casey*

*Carol Ann Casey, Chair, Board of Directors*

*Diane C. Revels*

*Diane Revels, Secretary*

**APPROVED:**

**COMMITTEE TO APPROVE MINUTES OF THE FLORIDA DKG EDUCATIONAL  
FOUNDATION, INC.**

*Kathy Raiford*

*Kathy Raiford, Chair*

*Roxanne Berger*

*Roxanne Berger*