

Florida DKG Educational Foundation

Orlando Marriott Lake Mary
Lake Mary, Florida
Date: April 30, 2021

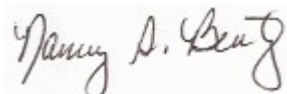
<p>Vice Chair, Nancy Bentz, acting chair, called to order the meeting of the Board of Directors of the Florida DKG Educational Foundation, Inc. on Friday, April 30, 2021 at 3:30 EDST.</p> <p>Members present were:</p> <p>Nancy Bentz, chair (2015-2022) Dr. Beverly Helms, vice chair (2015-2022) Dr. Constance Besco, secretary (2018-2022), via Zoom Connie Kostyra, treasurer (2015-2024) Dr. Elsie Gross, (2015-2022) Merle Jones, (2015-202024) Vicki Simms, (2020-2024) Ann Tikka, (2015-2024), via Zoom Carol Ann Casey, (2017-2024) Dr. Nancy Henning, 2019-2023) Debra Graff, Foundation's webmaster, via Zoom</p> <p>A Moment of Remembrance to honor Dr. Kay Clawson, who passed away on April 24, 2021.</p> <p>Welcomed new member, Vicki Simms.</p> <p>A quorum was present.</p>	<p>Call to Order</p>
<p>The September 18, 2020 Virtual Meeting minutes were approved and signed by Ann Tikka and Dr. Beverly Helms.</p> <p>Bentz appointed Merle Jones, chair, and Carol Ann Casey to review today's minutes.</p> <p>The agenda was approved by consensus. (Attachment 1)</p> <p>Elections Committee Chair, Carol Ann Casey, reviewed the procedure to be followed when a vacancy occurs in a position. The committee</p>	<p>Call to Order</p>

<p>nominated Nancy Bentz as chair and Dr. Beverly Helms as vice chair. Decision was unanimous.</p>	
<p>The Florida Corporate Annual Report was filed in March of 2021. Corporate Income Tax filing was in November 2020 and encompassed July 1, 2019 to June 30, 2020 financials.</p> <p>Postings of the board meeting minutes will be on the website at <i>fldkgef.org</i> once completed and approved. These minutes replace previous minutes.</p>	<p>Report of the Secretary</p>
<p>Connie Kostyra reviewed the Trace of Cash dated July 1, 2020 – December 31, 2020. Total Expenditures was \$620.00. Balance as of December 30, 2020 was \$143,056.11.</p> <p>Amazon Smile receipts for 6 months was \$64.75. Technology expenditures was \$470. Florida Report Filing fee was \$150. For additional details, see (Attachment 2).</p> <p>Annual Financial Review has been done by accountant Diane Spence, Kostyra’s acquaintance.</p> <p>Dr. Beverly Helms agreed to be the third signee on checks to be written.</p>	<p>Report of the Treasurer</p>
<h2>Committee Reports Related to Motions</h2>	
<p>Because of confusion in interpretation of nominations vs. elections to the Foundation, we need an amendment or motion to make this less confusing.</p>	<p>Bylaws Committee Dr. Constance Besco, Chair</p>
<p>Jones stated that the Finance Committee was charged with preparing an annual budget to be presented at the Fall Meeting.</p> <p>The Foundation has received \$590 in contributions since Dec. 31, 2020.</p> <p>Having lottery tickets and/or raffle items at the September meeting was discussed.</p> <p>Dr. Elsie Gross is still sending out thank you contribution letters to donors.</p>	<p>Finance Committee Merle Jones, Chair</p>
<p>Vicki Simms will be submitting an article for the upcoming Florida Rays. Article will inform of upcoming dates and spotlight recipients.</p> <p>Possibility of 8 ½” x 14” brochures was discussed.</p>	<p>Public Relations Committee Carol and Casey, Chair</p>

<p>Discussion was held regarding including names of donors in brochures. It was decided that donors would be asked if they would agree to having names/photos published.</p> <p>Brochures without donor list will be prepared for September 17-18, 2021 Meeting.</p> <p>Contribution forms are being prepared to be handed out at spring District Meetings along with brochures which include donor list.</p> <p>Educator Express is to be published three times each year – September, December or January, and April.</p> <p>Graff reported on increased usage of our Facebook and website as recorded by usage hits; possibly due to Covid limitations.</p> <p>Besco recommended a secondary person obtain the knowledge to manage this technology and skills.</p> <p>Graff recommends that passwords be changed regularly.</p>	
<p>Dr. Helms discussed 2020-2021 grants and awards recipients. There were four (4) grants and one (1) award recipient, three (3) which rescheduled because of COVID related problems.</p> <p>Dr. Helms is planning on a September website posting of the application forms. If recipients are not able to complete their award or grant and report, it is assumed the monies advanced will be returned for future grants or awards.</p>	<p>Grants and Awards Committee, Dr. Beverly Helms</p>
<p>Casey informed the Board that three terms expire in 2022, including Dr. Clawson’s term. Board members were asked to start looking for new members.</p> <p>Discussed a need to increase the number of directors from 10 to 12, due to the need of publicizing the opportunities available through the Foundation. The more chapters represented, the more widely the information is disseminated.</p> <p>This action requires the approval of the Florida State Executive Board.</p>	<p>Nominations Committee, Carol Ann Casey</p>
<h2>Unfinished Business</h2>	
<p>Bentz reviewed the persons responsible for the Foundation report and presentation at each district meeting:</p>	<p>Nancy Bentz</p>

<p>District Meetings 2022:</p> <p>District I 1/22 Port St. Joe Beverly, Merle, Nancy H. District II 2/5 Mandarin Elsie District III 3/5 Clearwater Elsie District IV 4/2 Clermont Connie, Vicki District V 2/26 Ft. Lauderdale Carol Ann, Nancy B. District VI 3/19 Sarasota Constance, Ann</p> <p>Members will give a 2-minute report, brochures, and a workshop to answer questions about the Foundation.</p>		
<h2>New Business</h2>		
<p>Annual Membership Meeting will be September 17, 2021.</p> <p>Bentz provided a list of contact information for all board members. (Attachment3)</p>		<p>Nancy Bentz</p>
<p>Thoughts and Comments: Graff recommended the following:</p> <ol style="list-style-type: none"> 1. Delete treasurer.fldkgef@gmail.com email account. Was replaced with director.fldkgef@gmail.com in 2015 and is not used. 2. Auto forward emails from Foundation accounts to assigned director. Incoming emails will be automatically forwarded to assigned director's personal account and a copy will be archived in the account. 3. Establish a list of donor emails. 4. Encourage Directors to comment, like and share Foundation Facebook posts. 		<p>Directors</p>
<p>Meeting was adjourned at 5:32 p.m. EDST.</p>		<p>Adjournment</p>

Florida DKG Educational Foundation, Inc.



Nancy Bentz
Chair, Board of Directors

Dr. Constance Besco, Secretary

APPROVED:

COMMITTEE TO APPROVE MINUTES OF THE
FLORIDA DKG EDUCATIONAL FOUNDATION, INC.

Merle S. Jones

Merle Jones, Chair

Carol Ann Casey

Carol Ann Casey